

Marcham Village Hall

Room hire rates

This document gives the charges for room hire in Marcham Village Hall which is part of Marcham Centre. The rates apply from when the hall opens in 2020. The hire rate for any of the rooms in the Village Hall will depend on the type of user. There are three categories:

Category	Examples
Standard	Bookings from users outside Marcham, including commercial hire.
Local user	A wedding reception, birthday party or a funeral tea, where the principal hirer is from the local community. A booking which provides a service to members of the local community – for example a Zumba class where the majority of attendees are from Marcham.
Local Community Group	Marcham Cubs; Marcham Parochial Church Council; Marcham Parish Council; Marcham Society

MCG reserves the right to allocate any booking to the most appropriate category, at its discretion.

Hire rates

These rates are per hour. Bookings are made and charged in quarter hour units. The booked time should include any setting up and tidying up at the end of the session.

	Standard	Local user	Local Community Group
Large hall	£50	£22	£15
Small hall	£35	£15	£10
Meeting room	£18	£8	£5
Lobby	£12	£5	£3
Kitchen (drinks/crockery only)	£3	£2	£1
Kitchen (full catering/single user*)	£18	£8	£5

* Expected to make provision for supply of hot water/crockery to other hall users

Under certain circumstances the booking may be moved to a larger room (for example from the small hall to the large hall) for operational reasons. In such a case, the booking will be charged at the rate for the room that was originally booked.